



Vendor Building and Construction Guidelines For Medieval World, USA© and Colorado Medieval Festival©



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Middle Age Productions, LLC,
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A) SCOPE

- 1) It is understood that many vendors may wish to construct their own building at the property site and to this end Medieval World, International© has prepared the following guidelines.
- 2) This document defines the guidelines for the construction and appearance of vendor-constructed Buildings for Medieval World, USA (a Colorado not for Profit Corporation) and Colorado Medieval Festival, LLC (CMF) at the Medieval World site located in Weld County, Colorado as developed by Middle Age Productions, LLC.
- 3) First and foremost, remember our intention is to construct authentic replica of a medieval village, as it would have appeared in or about the 12th century. This theme should be foremost when designing a Building and selecting construction materials, methods, and final trim appearance. The exterior, look and feel should approximate your reference material presented in (5).
- 4) Each proposed structure must be presented to MAP for approval with adequate historical documentation to support its detailed constructions and final appearance during the middle ages.
- 5) The historical and architectural information provided, if approved, it would be included in the MAP site documentation to be given to the media and general public for educational purposes.
 - a) The information should include authoritative references on the following:
 - b) The source used for your planned structure, books, historians, painting, etc.
 - c) Where it was found in the medieval world, country, kingdom, etc.
 - d) Approximately what year it was found between the years 300 AD to 1450 AD*.
 - e) Cite original materials that were use for construction (for reference to final appearance)
 - f) Include the fundamental construction plan layout.
 - g) For the purposes of this document, the following terms and definitions shall be used throughout:
 - h) Faire: The staff and officers of the Medieval World, USA©; as well as the actual event of the Colorado Medieval Festival©. For the purpose of this document, the officers specifically referred to are: The Executive Director, Vendor Coordinator, Site Coordinator, Architectural Coordinator and Site Engineer.
 - (1) Vendor: Any person (s), companies, or groups with whom the Faire has a contract to perform a service, sell merchandise, or sell food products.
 - (2) Site: The location of the CMF at Medieval World, USA© in Weld County, Colorado.
 - (3) Building: The main structure and associated structures (booths) required by the Vendor to house their service, merchandise, or food.
 - (4) Period: The time frame and location during which the Colorado Medieval Festival© is set to take place. This is the village of Medieval World, USA© during the time frame of the Middle Ages.

B) PLAN APPROVAL AND CONSTRUCTION TIME

- 1) Prior to the commencement of construction, the Vendor shall provide Medieval World, International© a general plan of the Building to be constructed. The plan shall include, at a minimum:
 - a) A general sketch or drawing of the Building, including overall dimensions and height.
 - b) An orthogonal (3-D) view of the Building showing architectural and finish details with views from the each side of the building that is visible to the public. It doesn't have to be pretty, just something to give MAP an idea of how the finished building is envisioned to look.
 - c) The planned materials and methods to be used for construction (ex. Wood panel walls over a standard stud wall frame, or four corner posts supporting a basic wall constructed of wood covered with stucco).
- 2) Plans must be submitted at least eight weeks prior to the planned start of construction.
- 3) Construction will not proceed until Medieval World, International© has approved of the Vendor plans. Any deviation from the plans requires approval of Medieval World, International© prior to the change being constructed.
 - a) The Faire may require the Vendor to make alterations to the plans to meet these guidelines or to modify the appearance of the Building.
 - b) The Faire has final say in all matters of Building appearance and construction.
- 4) All Building construction must be completed two weeks prior to the start of Faire. If a Vendor is in need of assistance in planning a Booth, the Faire can provide design assistance through our architectural consultants and historical consultant.
 - a) Architectural Consultant: Wickham Gustafson Architects.
 - b) Historical Consultant: (to be confirmed)

C) CONSTRUCTION STANDARDS

- 1) County of Weld Guidelines (at this point it is assumed that the site will be located in Weld County)
 - a) All booths are subject to inspection by Weld County Building Department pursuant to the guidelines defined below:
 - (1) All buildings shall conform to current building codes adopted at time of construction.
 - (2) All flooring should be devoid of any propensity for collapse
 - (3) No protruding or sharp edges in the construction
 - (4) No trip hazards
 - (5) No obvious fire hazards
 - (6) No cooking in or near flammable areas
 - (7) Structurally sound roofs, walls, etc. that will not collapse
 - (8) Avoid creating egress issues where common sense dictates otherwise (i.e. "open air" structure).
 - (9) Any other common sense safety issues.
 - (10) If a building is to be inhabited during non-faire hours, or have electricity, plumbing or other utilities, it must meet all local building codes. Please contact the Faire for further instructions or details.
- 2) General
 - a) All Buildings shall be constructed with natural materials.
 - b) All Buildings shall resemble houses, cottages, stores or workshops in the spirit of the Period.
 - (1) Buildings shall provide the appearance of a building suitable for habitation.
 - c) All Buildings shall be at not more than two stories in height.
 - (1) The second story can be comprised of the space formed between the roof joist and the peak of the roof provided that the space is tall enough to accommodate a person standing upright.
 - (2) Any storage space located below the main floor shall not count as a story.
 - (3) The upper story does not need to be usable; it must only appear as such.
 - (4) This requirement may be waived at the discretion of the Faire, given the design and/or layout of the building in question.
 - d) Buildings shall be constructed of natural materials that were available to the people of the Period.
 - (1) These include dimensional lumber, wood, stone, brick, mud and wattle, stucco, and thatch.
 - (2) Concrete may be used in the construction of floors. If it is used it shall be dyed and formed to resemble either bricks or stones.
 - (3) No synthetic materials shall be used in any construction visible to the public.

- (4) No exposed wire or mesh shall be allowed in the construction.
 - (5) No exposed plywood shall be allowed in any construction (see Roof Construction below for the only exception). If plywood is used, it shall be completely covered by another substance to disguise it (ex. Stucco over plywood walls). Paint alone is not an acceptable covering, unless the paint simulates a stone or other finish and has the approval of the Faire.
- 3) Floor Construction
 - a) Floor system shall be designed to support the anticipated loads and per all current building codes.
 - b) Elevated wooden floors shall be supported by a joist system.
 - c) Exposed joists shall have a maximum spacing of 16 inches on center.
 - d) Exposed floor joists shall be no smaller than 2" x 6" sized lumber.
 - 4) Wall Construction
 - a) Walls shall be structurally sound and be designed to comply with current building codes.
 - b) Walls shall be constructed using stud spacing with a maximum of 16" centers.
 - c) Wall studs shall be no less than 2" x 4" sized lumber.
 - d) Corner posts can be used to provide stability to the wall.
 - (1) Posts will be set in foundation to a depth of at least 36 inches.
 - (2) Posts will extend from the ground to the top of planned wall.
 - (3) Posts shall be no less than 4" x 4" sized lumber.
 - e) Construction of walls using a method other than studs for support requires Faire approval.
 - 5) Roof Construction
 - a) Roofs shall provide a Period appearance in construction.
 - (1) Common roofing materials included wood shingles, treated thatch and tile.
 - (2) If thatch is used, it must be removed at the end of the Faire and replaced the next season.
 - (3) Roof pitches and overhangs shall be representative of the time period.
 - b) If plywood is used as a base material, any exposed on the underside of the overhang must be painted either dark brown or black.
 - c) The use of standard asphalt shingles is not allowed.
 - d) Exposed roof joists shall be no less than 2" x 6" sized lumber.
 - e) Exposed roof joists shall be spaced a maximum of 24" on center.
 - 6) Door and Window Construction
 - a) The use of a physical door is discouraged as it creates an egress hazard.
 - b) If a door is used to close the Booth, it must be constructed in a period fashion of planks.
 - (1) If silver or zinc coated hardware is used, it shall be painted black prior to installation.
 - (2) Standard contemporary doorknobs are not allowed.
 - c) All exit door hardware shall comply with exiting requirements of the current building codes.
 - (a) Leaving doors open during hours of public operation often may satisfy this requirement.
 - (b) If windows are provided, the use of glass is discouraged. Contact the Faire for exceptions.
 - (c) All windows shall be provided with shutters (either real working or simply nailed in place).
 - 7) Step/Ramp Construction
 - a) If a Building is elevated, a ramp should be provided for entry that meets local code requirements.
 - b) If steps are required to gain entry into a Building, they shall be constructed as follows:
 - (1) Treads shall be no less than 2" x 10" lumber.
 - (2) Risers shall be no less than 2" x 8" lumber.
 - (3) Steps shall have a rise to run ratio no greater than 6 1/2" rise per 11 1/2" run.
 - (4) A handrail shall be provided on both sides of stairs at a height of 3'6".
 - (5) Rail supports shall be at least every 4 inches and of period construction and natural materials.
 - 8) Finishing Touches
 - a) All Buildings shall have a sign of some sort indicating wares sold or vendor name, vendor logo etc. prominently displayed in some fashion.
 - (1) The Faire will provide a number plaque indicating the booth number that shall be affixed to the front of the Building in a visible location.

- b) All Buildings shall be provided with landscaping around the base.
 - (1) This includes both greenery (Flowers, small shrubs, etc.) and mulch or rock.
 - (2) Provide a landscape plan for review.
- c) Use your creativity to provide any final touches that dress-up and add to the general appearance of the Buildings.
 - (1) Flower Boxes on windows
 - (2) Curtains or Drapes
 - (3) Pennants or Flags.
 - (4) Lanterns by the door or torch holders.
- d) Remember the permanent living history site of Medieval World, USA© and for the seasonal Festivals and events held is attempting to re-create an authentic atmosphere and these buildings provide a critical portion of the ambiance and year-around educational presentation.

The Architectural consultants for MAP are Wickham Gustafson Architects, 1449 Riverside Ave., Fort Collins, CO 80524; Phone: 970-493-2025. If a Vendor requires assistance in planning a Booth, they can provide design assistance up request.

* Reference of time frames is considered the development and span of the period known as the middle ages by Prof. Norman Cantor.

NOTE: This project is in the early development stages. Construction is planned after initial development moneys have been assigned. No dates to begin construction have been set as of 4/25/2006. Architectural Concepts by Wickham Gustafson Architects: Graphics by Charboneau Signs. Copyright © 2002 Middle Age Productions; Logo's, displayed graphics, "Medieval World, USA", "Medieval World, International" & "Colorado Medieval Festival" are Trademarks and Copyrighted by Middle Age Productions. All Rights Reserved. The content of this document may not be used, modified, copied, distributed, transmitted, publicly displayed, reproduced, published or sublicensed. The creative works of the author may not be derivative, transferred, or sold by any individual, company or other entity without the express written consent of the author. Neither may it be sublicensed to third parties or reproduced by any means without prior written approval of the author. This authorization supersedes any and all previous authorizations granted or implied prior to April 2006 or thereafter.